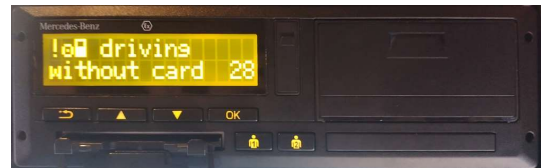


Using Digital Driver Card

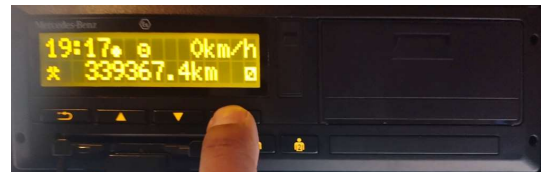
Driving person always use tray slot number 1 for recording driving time. Driving 2 tray is for the 2nd person available to drive and have to insert their card as legal requirement. It should be done within FIRST hour of shift started. Slot does not record driving time, and second driver has to take out card from Slot tray 2 to insert into Slot tray 1. Similarly, driver 1 card would be inserted in Slot tray 2 for POA and or break.

1- Before your insert digital tacho card into machine, cancel any message showing. (picture 1)

For example: driving without card with code 28. If you insert your card with this message showing, the machine would consider you was driving and your rest or break period would not be considered or cancelled.



2- Always, press OK, to cancel the message. Now, you will see hammer symbol for other works. (picture 2)



3- You can insert your card at this symbol or change it to REST or BREAK by pressing DRIVER 1 button. (picture 3)

4- The mode will change to REST / BREAK – BED symbol. If you keep on pressing the driver1 button, it will change to Other Work, Rest, POA modes alternately. (picture 4)



5- Choose your mode and insert the digital tacho card for recording Your driving hours during shift. (picture 5)

6- You should do manual entry for your other works and POA, if you have done anything since you last withdrawn your tacho card out of machine. You can change work modes with Driver 1 button and press ok. Similarly press UP and DOWN buttons to change the DATE and TIME.



7- Tip: if you are starting your new shift, you should start with REST / BREAK – BED mode, as some new machines do not allow to change mode or difficult to figure out after you have inserted your card. This may cause your rest period being interrupted and discrepancy / driving faults showing on your card for 28 days.



If the card tray is closed, press and hold Driver 1 for few seconds and it will pop out.

The additional entry in the tachograph machine is required to record all of driver's paid work-related activities before he inserts or after he removes his digital card from tachograph machine. This is done manually by selecting other works, POA or break / rest modes.

In the following example, driver took his digital card out at 02:30 hours and inserted again the at 19:30 hours. What was he doing during the time in between?



Image 1: on the left shows that time of manual entries begin at 02:30 hours. Driver has been on daily rest as rest mode (bed) is selected on the same date until 19:30 hours.



Image 2: on the left shows the driver has to select a mode on same date after inserting digital card from time 19:30 to 19:50 to record the activity. He selected other work as shown by hammers.



Image 3: on the left shows that driver confirms the entries he added.



Image 4: on the left shows that driver selects UK as the country where his driving begins.



Image 5: on the left shows that driver has pressed ok button at 19:51 and no more additional entries.

Ready to drive!

Disclaimer

This guide gives you a brief summary of the Regulations, and should be read in conjunction with the relevant legislation. You are strongly advised to take professional advice if you wish to be confident that you are complying with the Regulations. Excellent Business Services, its associated companies and franchisees accept no liability for any errors of omissions in this guide. Please visit UK government official website to read detailed and updated legislation
